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PUNATSANGCHHU-I HYDROELECTRIC PROJECT AUTHORITY HOUSE ALLOTMENT COMMITTEE

APPLICATION FORM FOR ALLOTMENT OF PHPA-I QUARTER (For PHPA-I Employees)

1	Name of PHPA-I Employee (In Block Letter)		
2	Designation		
3	Grade		
4	Office to which attached		
5	Monthly emoluments		
i)	Basic Pay		
ii)	Maximum of Pay Scale		
6	Date of joining service		
7	Whether married Yes/No		
8	Particulars of members of family and their relationship with the applicant		
i)	Name	Age	Relationship
ii)			
iii)			
iv)			
v)			
vi)			
vii)			
viii)			
ix)			
x)			
9	State whether the employee or the spouse of the applicant has already been allotted a PHPA-I Quarter. If so, give full particulars of such allotment		
i)	Name		
ii)	Quarter No.		
iii)	Date of Allotment		
10	Quarter Eligibility Criteria		
	Quarter Type	Eligible Grades	
i)	C	Employees of Grade A4 or Equivalent	
ii)	D	Employees of Grade B, C or Equivalent	
iii)	E	Employees of Grade D, E or Equivalent	
iv)	F	Employees of Grade F, G or Equivalent	
v)	G	Employees of Grade H, I, J or Equivalent	
vi)	H	Employees of Grade L, M, N, O, P, Q & Equivalent	
11	Type of quarter eligible and requested		
12	Whether willing for allotment of a quarter one type below his/her entitlement Yes/No		
13	Declaration by Employee (I declare that the statements made above are true, I agree to abide by the rules and conditions for the occupation of the quarters now in force and also such earns and conditions and rules, which the PHPA-I/HAC may prescribe from the time to time in that regard. I, also understand that the allotment of quarter is subject to availability and as per the HAC norms of PHPA-I).		
i)	Name		
ii)	Designation		
iii)	Signature (Affix Legal Stamp)		

iv)	Date	
v)	CID No.	
vi)	Mobile No.	
viii)	E-mail ID.	
14	Recommendation of the Controlling Officer (I recommend the above-mentioned officer/staff under my Circle/Division/Unit may be allotted with PHPA-I quarter as per the norms of the norms the organization)	
i)	Name	
ii)	Designation	
iii)	Signature	
iv)	Date	
15	Signature of the Applicant	
16	Approval by HAC (We, the undersigned, approve the allotment of a quarter as per the HAC Guidelines of PHPA-I and in the aftermath of HAC sitting/deliberations)	

(Phuntsho Tshering)
**Personnel Officer &
Member (HAC)**

(Dorji Choda)
**AEE (CIMD) &
Member (HAC)**

(Namgey Pem)
**SFO (Budget) &
Member (HAC)**

(Sangay Chopel)
**Adm. Officer &
Member Secretary (HAC)**

(Amar Shankar)
**SE(Gen.) &
Chairman (HAC)**

For Office Use Only

Allotted Quarter No.:_____

Date of Allotment:_____

Date of Occupation:_____

Remarks (if any):_____

Authorized Signatory Designation:_____

Signature:_____

Date:_____